

WATERFORD HARBOR MANAGEMENT COMMISSION

C/O Waterford Public Safety Building, 204 Boston Post Road, Waterford, CT 06385

TO: MOORING & PULLEY POLE PERMITTEES

RE: 2025 MOORING AND PULLEY POLE RENEWALS

Your 2025 Mooring or Pulley Pole permit renewal application is enclosed. If you are due for inspection, we have also provided an inspection form. Please complete and sign all forms and deliver or mail all required application documents to the following address:

WATERFORD HARBOR MANAGEMENT COMMISSION
C/O Waterford Public Safety Building

204 Boston Post Road
Waterford, CT 06385

Please include your payment in full with all required documents, including a copy of your most recent inspection report. Once received, the Harbor Master will review your application. Once the Harbor Master approves your application your 2025 sticker(s) will be mailed to you with an instruction sheet. Please note that our approval process could be up to two weeks and we appreciate your patience. If any documents are incomplete or missing, you will be notified via phone or email and the approval of your application will be delayed.

Note: ALL PULLEY POLES MUST HAVE AN ANNUAL INSPECTION

Boat Registrations and “Certificate of Decal”

Connecticut law requires that all boats with motors, regardless of size, and sailboats powered by sail alone, 19 1/2 feet or longer in length, be registered and numbered before launching. If you purchase a boat that is currently registered, you are responsible for seeing that it is registered in your name.

All vessels must be registered with the [Department of Motor Vehicles](#) (DMV). Evidence of ownership must be submitted at the time of registration. Upon receipt of the application and fee, an identification number will be assigned and a certificate of number/registration will be issued along with two validation decals. The registration will be valid until April 30 of the following year. Connecticut vessel numbers stay with the boat as long as it is registered in the state.

Normally you will receive a registration renewal from DMV early in the calendar year. If you do not register the boat for a year, you will not receive another renewal notice and you must go to a DMV office to renew your registration.

Certificate to Be On Board

A certificate of number/registration or **certificate of decal**/registration must be on board the vessel whenever the owner or any person authorized by the owner is aboard. The exception would be for rented boats that the operator will carry a rental agreement in lieu of a certificate of decal.

Please contact us via email at harbormanagement@waterfordct.org or you may leave a voice mail on the office line at (860) 440-0548. Note that the Harbor office is not manned daily.

If you would like to reach the Harbor Master, David Crocker, email him at crockerd64@gmail.com.

Please reference the checklist below BEFORE you submit your application:

- 1. Enclose your completed Mooring or Pulley Pole Application**
- 2. Enclose the signed "Acknowledgement Page"**
- 3. Enclose a copy of your CURRENT Connecticut boat registration that expires 4/30/2026.**
- 4. Inspection Document if required for the current year**
- 5. Enclose your check for the appropriate amount
(Renewal, \$75.00, New, \$100.00)**
- 6. Please note that no NEW pulley pole applications will be accepted**

WATERFORD MOORING & PULLEY POLE PERMITS

- ❖ 2024 permits expired on December 31st and applications are now being processed for calendar year 2025.
- ❖ A permit holder shall have priority rights to the same mooring, if renewed by April 30th of each calendar year.
- ❖ All moorings and pulley poles are issued a 4 digit number.
- ❖ You MUST contact the Harbor Master for approval prior to contracting for installation of new moorings/pulley poles.
- ❖ For your convenience, permit application forms are enclosed. Please be certain to provide current and accurate information, along with your e-mail address and phone number. Complete all information and include a copy of your current inspection and your current vessel registration for the current year.
 - NEW mooring applications: \$100.00
(Note that no new pulley pole permit applications are being accepted)
 - RENEWAL mooring or pulley pole applications: \$75.00
(Renewing a 2024 mooring or pulley pole permit)
- ❖ Please complete the application forms and return ALL required pages, along with your check, by April 30, 2025 to:
Waterford Harbor Management Commission
Waterford Public Safety Building
204 Boston Post Road
Waterford, CT 06385
- ❖ It is the responsibility of each vessel owner to have his/her mooring inspected by a qualified, approved inspector at least once every three years. **The renewal will not be approved without a current signed inspection on file.**
- ❖ **If you have not had your mooring inspected within the past three years**, please contact an approved, qualified mooring inspector from the list below.
- ❖ **If you have a pulley pole it MUST be inspected every year**, please contact an approved, qualified mooring inspector, from the list below. If you would prefer to use another inspector that is not listed, you must obtain permission from the Harbor Master, David Crocker. ***Only vessels up to 16' may use pulley poles.**
- ❖ **If you wish to use a qualified inspector NOT on the list on the attached list**, you must first contact the Waterford Harbor Master, David Crocker at (860) 442-5994 for approval.
- ❖ After approval of your 2025 permit application, your 2025 decals will be mailed to you. The decal #2 must be affixed to your mooring ball approximately 2 inches to the right of your permit number; the #1 decal must be affixed to your vessel.
- ❖ All inspectors must use the current years' inspection forms issued by the Waterford Harbor Management Commission only and have prior authorization from the Waterford Harbor Master, David Crocker before installation.
- ❖ If you have any questions please contact the Waterford Harbor Master, David Crocker via email at crockerd64@gmail.com.

Mooring and Pulley Pole Checklist

1. **Enclose your completed Mooring or Pulley Pole Application**
2. **Enclose the signed "Acknowledgement Page"**
3. **Enclose a copy of your CURRENT Connecticut boat registration that expires 4/30/2026**
4. **Inspection Document if required for the current year**
5. **Enclose your check for the appropriate amount (Renewal, \$75.00, New, \$100.00)**

No Stickers will be issued without these required documents

EXCERPT FROM THE WATERFORD HARBOR MANAGEMENT PLAN
APPENDIX B
Minimum Mooring Tackle Specifications

Introduction

Utilization of proper mooring tackle is necessary to secure vessels adequately at their moorings. Storms, wind, waves, tides, currents and wash must be considered when selecting appropriate mooring tackle. Each person mooring a vessel in the Waterford Harbor Management Area is responsible for any damage to their own vessel or to any other vessel or property that may be caused by their vessel. The Harbor Management Commission recommends minimum standards for tackle to secure vessels adequately in the Harbor Management Area, but these standards are advisory only, and the Town of Waterford assumes no liability for personal injury or property damage which may result from the utilization of any mooring tackle which meet or exceed these recommendations.

The Harbor Management Commission will periodically review and update the recommended minimum standards for mooring tackle. These recommended minimum standards will be provided to each person applying for a mooring permit. It must be remembered, however, that no standards can ensure adequate vessel security under all conditions, particularly severe coastal storm conditions with associated wind and wave hazards.

Minimum Recommended Standards for All Moorings

1. Mooring tackle should meet the following minimum standards:

Boat Length (Feet)	Mushroom Anchor (Pounds)	Bottom Chain (Inches)	Top Chain (Inches)	Nylon or Dacron Line (Inches)
Under 16	75	3/8	5/16	1/2
16-19	150	3/8	5/16	1/2
20-22	200	1/2	5/16	5/8
23-25	250	1/2	5/16	5/8
26-30	300	5/8	3/8	3/4
31-35	400	5/8	3/8	3/4
36-40	500	3/4	1/2	7/8
41-50	600	3/4	1/2	1
51-65	750	1	1/2	1-1/4

1. Only "purpose built" (manufactured for the express purpose of mooring a vessel) anchors should be used on permanent moorings.
2. The maximum length of the pennant should be two and one-half (2-1/2) times the distance from the bow chock to the water plus the distance from the bow chock to the mooring cleat or post.
3. All pennant lines running through a chock or any other object where chafing may occur should have adequate chafe guards.
4. The total scope of the chain should be no less than two and one-half (2-1/2) times the depth of the water at high tide at the location of the mooring unless the Harbor Master approves a lesser length based on a finding that special physical conditions exist which make such length unnecessary. The bottom and top chains should each consist of approximately fifty percent (50%) of the scope.
5. All shackles, swivels and other hardware used in the mooring hook-up should be proportional in size to the chain used.
6. All shackles should be properly sized.
7. It is recommended that the pennant be spliced or shackled into the bitter end of the top chain below the permanent buoy so the strain is not carried by the buoy. A second pennant and anchor meeting the minimum specifications should be used in heavy weather.
8. The pick-up or permanent buoy should be of a type and size to be determined by the Harbor Management Commission and should be marked in accordance with standards provided by the Harbor Master.
9. It is recommended all chains, shackles, swivels and other appropriate hardware be American made galvanized steel.

TOWN OF WATERFORD HARBOR MANAGEMENT COMMISSION
APPLICATION FOR INDIVIDUAL, NON-COMMERCIAL MOORING SPACE AND PERMIT
TO BE COMPLETED AND RETURNED TO THE HARBOR MANAGEMENT COMMISSION
C/O WATERFORD PUBLIC SAFETY BUILDING, 204 BOSTON POST ROAD, WATERFORD, CT 06385

Applicant's Name: _____

Residential Address: _____

Mailing Address: _____

Email Address: _____

Telephone #: Home _____ Work: _____ Cell: _____

Request for permission to place a **2025** seasonal mooring in the _____

This request is for a: (circle one) **New Permit** **Permit Renewal** **Mooring Relocation**

***If applicable, renewal applicant's prior year 4 digit number assigned** _____

The mooring is to be located at the following coordinates: N41° _____ W72° _____

*Please list coordinates in proper format (IE) N41-12.345 W72-67.891

Vessel Owner's Name & Address (if different) _____

Telephone #: Home _____ Work: _____ Cell: _____

Name of Vessel: _____ CT Reg. Or Documentation # _____

Make of Vessel: _____ Type (cruiser, sail, etc.): _____

Length: _____ Beam: _____ Draft: _____ Displacement, lbs.: _____

Mooring Description: Anchor Type: _____ Weight: _____

Bottom Chain: _____ of _____; Upper Chain: _____ of _____; Pendant _____
(Length) (Size) (Length) (Size) (Length) (Size)

Water depth at high tide: _____ Year installed (if applicable): _____ Year last inspected: _____

Dinghy Location or Access:

Mooring permits expire on December 31st of each calendar year and are not transferable to other parties. A permit holder shall have priority rights to the same mooring each year if renewed by March 31st of the following year. I understand that my vessel must be properly registered in Connecticut or be documented with a Connecticut Certificate of Decal in order to obtain a mooring space.

Signature of Mooring Owner

Do not write in this space – for Harbormaster's use only **Ground Tackle Inspected:**

Permit Number Assigned: _____ Approved _____ Date: _____

(Harbormaster)

Note: It is recommended that all chains, shackles, swivels and other appropriate hardware associated with moorings be galvanized. Moorings should have adequate ground tackle, pendant(s), chafing gear and scope for the area and conditions expected. A vessel riding on its mooring must not infringe on other moorings. Moorings, by action of wind or current, shall not encroach upon navigation channels maintained by the Corps of Engineers, or interfere with established fairways, wharfs, docks, or floats. Mooring buoys shall be white with a clearly visible horizontal reflective blue band around the circumference of the buoy centered midway between the top of the buoy and the waterline. The weight of the anchor and name of the vessel should be indicated on the buoy. Moored vessels shall comply with Inland Navigation Rule 30 (Lights for anchored vessels). Mooring and anchoring is prohibited over submarine cable areas.

ACKNOWLEDGEMENT (page 2)
PLEASE SIGN AND RETURN THIS FORM
ALONG WITH YOUR APPLICATION FORM AND FEE

Calendar Year 2025

To All Mooring & Pulley Pole Permit Holders:

The final step in the mooring permit process is to issue decals which must be affixed to mooring buoys or pulley poles. The color of the decals will change each year and will be marked with the year and your 4 digit permit number. Upon approval of your 2025 permit application, your 2025 decals will be mailed to you. The decal that begins with #1 must be affixed to your vessel and the other decal that begins with #2 should be affixed to your mooring or pulley pole.

By signing this form, you are acknowledging the following:

- Your buoy is white with a clearly visible horizontal blue reflective band around the circumference of the buoy, centered midway between the top of the buoy and the waterline.
- Winter Mooring Sticks **MUST** be removed by May 31st and replaced by conforming buoy.
- Your mooring or pulley pole permit number must be identified on your mooring buoy in numbers at least 3" in height.
- You will affix your decal to your mooring buoy or pulley pole in a clearly visible spot, approximately 2" to the right of your 4 digit permit number.
- If you are not renewing your mooring or pulley pole permit, you are responsible for removing your mooring tackle/pulley pole and notifying the Waterford Harbor Management Commission.
- If your mooring tackle becomes "lost", you are responsible for hiring a certified diver to search for the lost equipment and provide a signed statement to the Harbor Master attesting to the details of the search. You will **not** receive a new mooring permit until such search is performed and signed statement is received.
- **Moorings or pulley poles that are not in compliance with this permit are subject to removal by the Harbor Master, at the owner's expense.** Gear that is removed by the Harbor Master will be retained for 6 months from date of removal. The gear will be disposed of if the owner does not contact the Harbor Master or the Harbor Management Commission within the 6 month timeframe.

If you have any questions, please contact the Harbor Master, David Crocker via email at crockerd64@gmail.com.

Acknowledged by (your signature): _____ Date: _____

Printed Name: _____

**WATERFORD HARBOR MANAGEMENT
MOORING INSPECTION FORM
TO BE COMPLETED BY AN APPROVED MOORING INSPECTOR**

- All moorings within Waterford waters require permits, which must be renewed annually.
- All moorings shall be inspected by an approved mooring inspector **at least once every three (3) years**.
- No mooring gear should be installed without prior approval by the Waterford Harbor Master.
- Inspectors are responsible for providing a signed copy of the inspection form to the permittee.
- Questions? Please contact the Harbor Master, David Crocker, via email at crockerd64@gmail.com.

Permit # _____ Permittee Name: _____

Latitude & Longitude: N41° _____ W72° _____

*Please use proper format (IE) N41-12.345 W72-67.891

High tide depth: _____ feet. Is mooring weight displayed on buoy? Yes _____ No _____

Is buoy white showing a reflective blue band and an appropriate size? Yes _____ No _____

Does the mooring meet minimum standards for location and vessel size? Yes _____ No _____

Anchor type: _____ Weight: _____ lbs.

	Length	Size	New	Pass	Fail
Bottom chain					
Upper Chain					
Pendant					
Swivels					
Shackles					

Note: It is recommended that all mooring chains, shackles, swivels and other appropriate hardware be galvanized.

If any aspect of the inspection fails, the failure shall be corrected before a mooring permit will be issued.

Special Notes: _____

Date of inspection: _____ Company Name: _____

Inspector Name (Print): _____ Phone # _____

Inspector signature: _____

**SEND THIS COMPLETED FORM TO
Waterford Harbor Management Commission
c/o Waterford Emergency Communications Center
204 Boston Post Road
Waterford, CT 06385
(860) 440-0548**

MOORING / PULLEY POLE INSPECTIONS

Moorings shall be inspected by a qualified, approved inspector at least once every three years. Pulley Poles must be inspected every year. A copy of the inspection MUST be sent with your mooring/pulley pole application in order to be approved.

Several local, approved inspectors are listed below for your convenience. If you wish to use a qualified inspector not on the list below, please contact the Waterford Harbor Master, David Crocker, via email at crockerd64@gmail.com

APPROVED MOORING/PULLEY POLE INSPECTORS

Contact inspectors **directly** to discuss services, scheduling, and fees.

<u>Inspector</u>	<u>Contact</u>
Jeanette T. Fisheries Mike Theiler	860-235-5117
Kane Underwater Services LLC Chris Kane	860-912-7221
Sound Diving & Salvage Gene Frantz	860-334-6405
Seaport Construction LLC Chris Drake	860-460-3185 860-536-5095
Shoreline Diving Rich Simon	860-916-8430
Three Belles Marina Krystle Arbour	860-739-6264